#### **Browse our core topics**

A complete guide to our on-demand and expert-led course and content options.

#### **Blended training course**

Pre-configured blended courses/learning journeys, that include pre & post learning - excite, engage, embed.

#### Expert-led training: 180-minutes

180-minute expert-led training sessions, that include: **Tell, practice & share**.

#### **Online learning content**

Our **on-demand online learning playlists of content:** Fluidbooks, Thrive in Five videos, animations, infographics, podcast, apply your learning & quizzes.

#### **Expert-led training: 90-minutes (Bitesize)**

90-minute expert-led training sessions, that include: **Tell & a bit of practice.** 

# Click to browse by category

**Management & Leadership** 

**Personal Development** 

Project Management

Essential Business Skills (Functional, Wellbeing & Lifeskills)



## Management & Leadership (1/3)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Advanced Coaching	K	Υ	Υ		
Advanced Management Skills	K	Υ	Y		
Agile Leadership	K	Υ	Y		Υ
Building a Positive Culture	K			Υ	Υ
Building Accountability	K			Υ	Υ
Building Multicultural Relationships	K			Υ	Υ
Building Resilience in Self and Others	K	Υ	Υ	Υ	Υ
Challenging Conversations	K	Υ	Υ	Υ	Υ
Coaching	K	Υ	Y	Υ	Υ
Communication Styles	K			Υ	Υ

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Compassionate Leadership	K			Υ	Υ
Constructive Conflict	K			Υ	Υ
Creating Quality	K			Υ	Υ
Developing Leadership Presence	K	Υ	Y		
Developing Others	K			Υ	Υ
Effective Delegation	K	Υ	Y	Υ	Υ
Effective Meetings	K			Y	Υ
Effective Mentoring in the Workplace	K	Y	Y	Υ	Υ
Employee Engagement	K	Y	Y	Υ	Υ
First Time Manager (Introduction to Management)	K	Υ	Υ	Υ	Υ

# Management & Leadership (2/3)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Flexibility & Agility	K			Υ	Υ
Fundamentals of Key Account Management	K	Υ	Y		
Giving and Receiving Feedback	K	Υ	Υ	Υ	Υ
Handling Difficult Situations	K	Y	Υ		
Handling Stress and Conflicting Needs	K	Υ	Υ	Υ	
High Impact Leadership	K	Υ	Υ		
ILM Level 3	K	Υ			
ILM Level 5	K	Υ			
Inclusive Leadership	K			Υ	Υ
Influencing and Negotiating with Senior People	K	Υ	Y	Υ	

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Interviewing Skills (Recruitment & Interviewing)	K	Y	Y	Υ	Υ
Leadership Under Pressure	K	Y	Υ		
Leading a Hybrid Team	K	Y	Υ	Υ	Υ
Leading without Authority (Managing Upwards)	K	Y	Y	Υ	Υ
Manager v Leader	K			Υ	Υ
Managing a Matrix Team	K	Y	Y		
Managing Change	K	Y	Y	Υ	Υ
Managing High Performing Teams	K			Υ	Υ
Managing Performance	K	Y	Y	Υ	Υ
Managing Stress	K		Υ	Υ	Υ

## Management & Leadership (3/3)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Managing Virtual Teams	K	Y	Y	Υ	Υ
Motivating Your Team	K	Y	Y	Υ	Υ
Objective Setting	R			Υ	Υ
Peer to manager	K			Υ	Υ
Recognition & Reward	K			Y	Y
Stepping up to Senior Management	K			Y	Y

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Strategic Decision Making	K			Y	Υ
Strategy	K	Y	Y	Y	Υ
Team Effectiveness	*	Υ	Y	Υ	Υ
Working in Hybrid Teams - getting the most out of hybrid meetings	*			Υ	Υ
Working in Hybrid Teams - Maximising the benefits of hybrid working				Υ	Υ
Working with High Potentials	*			Y	Υ

## Personal Development (1/2)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
360 Degree Feedback	K			Υ	Υ
Advanced Influencing and Persuading	K	Υ	Y		
Advanced Negotiation	K	Υ	Y		
Assertiveness at Work	K	Υ	Y	Υ	Υ
Building Networks	K	Υ	Y	Υ	Υ
Building Resilience and Handling Stress	K	Υ	Y	Υ	Υ
Building Your Confidence	K	Υ	Y	Υ	Υ
Business Jargon Busters	K	Υ	Y	Υ	Υ
Career Planning (Designing your career)	K			Υ	Υ
Collaboration	K			Υ	Υ

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Communication Skills	K	Υ	Y	Υ	Υ
Connectedness	K			Υ	Υ
Continuous Improvement	K			Υ	Υ
Developing Personal Brand and Impact	K	Υ	Y	Υ	Υ
Disability Awareness	K			Υ	
Disruptive Thinking	K			Υ	Υ
Diversity, Inclusion & Cultural Awareness	K	Y	Y	Υ	Υ
Drive	K			Υ	Υ
Effective Writing	K	Y	Y	Υ	Υ
Emotional Intelligence	K	Υ	Υ	Υ	Υ

# Personal Development (2/2)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Facilitation Skills	K			Υ	Υ
Growth Mindset	K	Υ	Υ	Υ	Υ
Habit Building	K			Υ	Υ
How to be an Ally Against Racism	K			Υ	Υ
Influencing & Persuading	K	Υ	Υ	Υ	Υ
Innovation & Creativity	K			Υ	Υ
Negotiation Skills	K	Υ	Υ	Υ	Υ
Presentation Skills	K	Υ	Υ	Υ	Υ
Problem Solving & Decision Making	K	Υ	Υ	Υ	Υ
Psychological Safety	K	Υ	Υ	Υ	Υ

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Psychology of Leadership	K			Y	Y
Relating to Others	K			Y	Υ
Social Media in the Workplace	K				Y
Stakeholder engagement	K			Y	Y
Storytelling	K			Υ	Υ
Storytelling with Data	K	Υ	Υ	Y	
Success Skills for Office Professionals	K	Υ	Υ		
Time Management	K	Υ	Y	Y	Y
Train the Trainer - Understanding the Context	K	Υ	Y		
Unconscious Bias	K			Υ	Υ
Working in a multi- generational workplace	R			Υ	

# **Project Management**

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Agile Project Management	K	Y			Y
APM Project Fundamentals (PFQ)	K	Υ			
APM Project Management (PMQ)	K	Υ			
Becoming a Plan-Based Project Manager	K	Υ	Y		
Goal Focused Project Delivery	K	Υ	Y		
Intro to Effective Project Management	K	Υ	Y	Υ	Y

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Leading Project Teams	K	Υ			
PMI®-ACP Certification Preparation	K	Υ			
PRINCE2® 6th Edition Combined Foundation and Practitioner	R	Y			
Project Management Professional (PMP)®	K	Y			
Projects in a Complex Environment	R	Υ			
Solution Driven Project Management	R	Y			

#### Essential Business Skills (including Wellbeing & Lifeskills)

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Advanced Skills for Senior Office Professionals	K	Y	Υ		
Belonging in the Workplace	K			Υ	Υ
Commercial Awareness	K	Y	Y		Υ
Fundamentals of Sales	K	Υ	Y	Υ	Υ
Introduction to Customer Service	K	Y	Y		Υ
Managing Wellbeing	K	Υ	Y	Y	Υ
Minute Taking	K	Y	Υ	Υ	Υ

Topic	Click for more details	Blended training course	Expert-led training: 180-minutes	Expert-led training: 90-minutes (Bitesize)	Online Learning
Motivating Yourself	K			Υ	
Negotating with Suppliers	K	Υ	Y		Υ
Positive Psychology	K	Υ	Y	Υ	Υ
Sexual Harrassment	K			Υ	Υ
Understanding Costs and Budgets	K	Υ	Y	Υ	
Understanding Key Financial Statements and Concepts	K	Υ	Υ	Υ	
Wellbeing and Stress	K	Υ	Y	Υ	Υ

#### Can't find what you're looking for?

Tell us more about your training and development requirements. We'll be delighted to discuss your needs and deliver a programme for you.











Contact us

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